



OFFICE OF THE MAYOR

NOTICE TO PROCEED

02 DEC 2022

OAKRIDGE PROPERTIES, INC.
25 ADB Avenue,
San Antonio, Pasig City

Attention: JANICE AIRENE Z. TIAMBENG

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement (Lease of Real Property and Venue) for the **Lease of Venue for 2022 Year-End Evaluation** for the **Internal Audit Service Unit** under Lease Contract No. **100-22-11-6338** has been duly **approved**.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: JANICE AIRENE Z. TIAMBENG
Authorized Representative
OAKRIDGE PROPERTIES INC.,

Date: DECEMBER 2, 2022